

French Immersion Elementary Education Teacher

Job Summary

Notre École, a French Immersion STEAM, charter school, seeks qualified and passionate educators. The ideal teacher will create a flexible educational program and a class environment favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for education in accordance with each student's ability; to establish good relationships with parents and other staff members.

Duties of this job include, but are not limited to:

- Teach content and skills in French 100% of the classroom time without converting to English;
- Establish clear goals and objectives related to the School Improvement Plan;
- Plan and prepare lessons, assignments, instructional materials;
- Establish learning objectives consistent with appraisal of student needs, curriculum framework, and knowledge of human growth and development;
- Prepare, administer and correct evaluations and assessments, and record results;
- Select and uses appropriate instructional strategies including, but not limited to, lectures, group discussions, demonstrations, modeling and multimedia teaching aids to present subject matter to students;
- Evaluate student progress using appropriate assessment techniques;
- Maintain order and discipline in the classroom conducive to effective learning and take all necessary safety precautions to protect students, equipment, materials and facilities;
- Create a classroom environment that provides for student involvement in the learning process and enable each student to achieve learning objectives;
- Counsel pupils when academic and adjustment problems arise;
- Confer with parents and students regarding progress/problems of assigned students;
- Arrange and participate in teacher-parent or teacher-student conferences as

necessary;

- Maintain accurate and complete records as required by law, Board Policy and Administrative Regulation;
- Monitor appropriate use and care of equipment, textbooks, materials and facilities;
- Attend and actively participate in staff/faculty meetings and provides input regarding the planning of instruction goals, objectives and methods;
- Must be flexible and willing to help in different roles at the school to meet various school needs, including being part of different school committees;
- Improve skill and knowledge base in current trends, research and methodology in instructional techniques, technology, multi-cultural content, problem solving and interdisciplinary connections;
- Plan and supervise purposeful assignments for paraprofessional educators, student teachers, and volunteers;
- Perform other duties as assigned.

SKILLS/QUALIFICATIONS

- Current Minnesota Elementary licensure required or ability to obtain licensure;
- French fluency at a native or near native level;
- Ability to work with diverse populations;
- Knowledge of school organization, goals and objectives, curriculum, teaching techniques, current trends, research, and materials of instruction in field of specialization;
- Excellent knowledge and understanding of the teaching and learning process; Ability to provide instruction that reflects multiple perspectives and multicultural education;
- Ability to infuse technology into curriculum;
- Ability to work effectively with students, parents, administrators, colleagues, community, and other school system staff;
- Excellent oral and communication skills.

PHYSICAL DEMANDS:

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, talk, hear, walk, sit, and use fingers, tools or controls. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, the ability to adjust focus, and depth perception. While performing the duties of this job, the employee may occasionally push or lift up to 25 lbs.

Job Type: full time

Experience:

- Teaching: minimum 1 year (Preferred)

Education:

- Bachelor's or equivalent (Required) License:
- Elementary Education in the State of Minnesota (Preferred)

Language:

- French

Work authorization:

- United States (Required)

Benefits offered:

Paid time off

- Health insurance
- Retirement benefits or accounts

To Apply

Please send an email to michele.chalmeau@notreecole.org that includes your resume, cover letter, and two reference letters. In the email subject line, please include your name and the position you are applying for (For example: Sarah Brown – Elementary Education Teacher).