

NOTRE ECOLE
French Immersion STEAM School

1/ Call to order

location & time : Chalmeau's house, 09/22/2019 at 4h07pm

Board members present:

Michele Chalmeau, Jean Noel Kouame, Romain Lorentz, Anne Adabra, Yves Luc Apyl Akpata, Salah Boulakbeche, Jerome Chalmeau, Elizabeth Chaigne

Board members not present:

none

2/ Acceptance

minutes from: 8/25/2019

Motion: Elizabeth Chaigne

Second by: Romain lorentz

result: Approved

Agenda of

Motion:

Second by:

result:

3/ Public Input:

4/ Directors report:

5/ Old business

- We received the CSP grant. The grant is for \$200,000 each year, for 3 years, if the enrollment target is reached. Under 100 students we will receive \$175,000.

-There will be a meeting organized by MDE for CSP grantees on grant protocol. The date is to be determined.

-Continue grant search. Notre Ecole will need more funds. Anne has been doing some grant research.

-SWIFT number is finalized.

-Jerome is meeting with the realtor later this week on a possible building option located in Eden Prairie. There are a few options that have been put on the table regarding buildings in Minnetonka, however the size and location of these buildings are not a great fit.

-IQS's scheduled meeting on Friday 9/20 was cancelled and rescheduled for Tuesday 9/24.

- Motion to approve the Prohibition of Sexual, Religious, and Racial Harassment and Violence Policy made by Romain, Jean-Noel seconded. All approved.

- Philip has left the board and Romain motioned to bring Jerome Chalmeau onto the board. Elizabeth seconded. All approved.

-Officers were elected to the interim board. Anne motioned to approve, Elizabeth seconded, all approved. The officers are as follows:

Jean-Noel Kouame – Chair

Yves Luc Apyl Akpata – Vice Chair

Jerome Chalmeau - Secretary

Salah Boulakbeche – Treasurer

-Conflict of Interest and Assurances were signed by all board members.

-Board training is required by all board members. It needs to be started within the first 6 months of being elected to the board and finished within the year. Purchasing the training may be our best option. It is around \$500 to purchase. Training will be available for everyone on the board at any time.

-Student pre-enrollment/enrollment needs to start as soon as possible. We need our website to be more searchable, user friendly, updated. We need to purchase enrollment software. TADS?

-After school and summer programs were briefly discussed. We will need these programs in place so that the profit will be dispersed back into the school. Legalities need to be clarified and discussion will continue at a later date.

- Food service is a long process. We need several proposals and have a window for applications from different services. Can we get a grant to help us receive higher quality food?

-Look into who other Charter schools are dealing with for insurance and benefits. Possibly connect and group with another charter school? We need to learn more about this process and be ready in the new-year in order to start the hiring process.

-Michele is meeting with the cultural attaché from the French consulate in Chicago, on Monday.

6/ New business

Set next meeting time:

Motion to adjourn:

President, 9/22/2019 at 5h36pm

