

Minutes
NOTRE ECOLE BOARD MEETING

10/22/2020
6:00pm

Meeting Called to Order at 6:04pm

Due to the COVID-19 pandemic and the governor's stay at home order, and in person meeting is not practical or prudent. Board members met via Google Hangout, Thursday, October 22nd, at 6:00pm.

Welcome Board Members

Attendance:

Romain Lorentz, Salah Boulakbeche, Michele Chalmeau (ex-officio),
Yves-Luc Apyl Akpata, Jean Noel Kouame, Anne Adabra, Marie-Anne Sirot

Board members not present: Myriam Daumal

Approval of Minutes from last meeting

minutes from: 9/17/2020

Motioned by: Anne Adabra

Seconded by: Yves-Luc Apyl Akpata

Roll call: Romain Lorentz, Salah Boulakbeche, Marie-Anne Sirot, Jean Noel Kouame -
all in favor

result: motion passed

Business:

- Board Reorganization
 - Board has voted for the reorganization of board members by electronic communication on 10/13/2020.
 - Salah Boulakbeche step down from treasurer to be member at large.
 - Jean Noel Koume steps down from President to be Treasurer,
 - Romain Lorentz steps up from member at large to president
 - Motion to elect Jean Noel Kouame as treasurer: Romain Lorentz
 - Seconded: Myriam Daumal
 - Voted in favor: Yves-Luc Apyl Akpata, Marie-Anne Sirot, Salah Boulakbeche

Result: motion passed

- Motion to elect Romain Lorentz as President: Yves-Luc Apyl Akpata
Seconded: Myriam Daumal
Voted in favor: Marie-Anne Sirot, Salah Boulakbeche
Result: motion passed

- COVID updates
 - Hennepin county numbers are going up, from 13/ 100,000 to 24, but so far no cases in our school. No students absent due to COVID cases.
 - social distancing measures continue to be in place and will remain for the time being. Communication on a daily/weekly basis with families.
 - All students comply with face coverings. Students remain separated in pods.
- Parent/Teacher conferences
 - Out of 22 students (20 families), 19 families came for the conferences, very good turn out. Positive return from the families. Compliments for communication and students' progress.
- Number of students for enrollment target 2021-2022
 - 40 students K, and trying to fill remainder future 1st and 2nd grade classrooms. 92 as a total student population goal. Enrollment could change if Covid-19 continues in the spring 2021, when events to meet families would take place.
- Open Enrollment application deadline
 - Open in November. Policy will be updated on the website.
- Student Progress update
 - No 3rd graders this year for MCA reporting goals.
 - Michele Chalmeau explained current student progress. Evaluations are on-going and have picture video logs of student progress.

Kindergarten Math Ongoing Progress Report

10/14/2020

Identify numerals	Count to 100	Compare two numbers between 1 and 10.	Write Numbers 0 - 20	Count backwards from 10.
Up to 10 = 100% up to 20 = 75%	0% of students	100%	Without looking = 33% With looking at chart = 50% does not write numbers = 17%	50% of students

1st grade Math Ongoing Progress Report

10/14/2020

Identify numerals	Count to 100	Compare two numbers between 1 and 10.	Write Numbers without looking at chart	Count groups of 20 objects
Up to 20 = 100% Up to 50 = 60%	0% of students	100%	0-20 = 100% 0-100 = 70%	100% of students

- Vanessa Hendrikson explained student literacy evaluations and progress. Students are working on combining sounds, syllables, and reading GB+ leveled readers. Running records and Lalilo are evaluation tools for teachers and preliminary results are being calculated.

- Seesaw is our secure distance learning platform but is also used to share student progress with families through pictures and videos.

- Marketing/fundraising
 - Watching the budget. No additional advertising for the moment.
 - Resuming social media advertisement December/January to help in the recruitment process.
 - Benches are booked in advance for the spring. 10 of them, early booking to secure good locations.
 - Need to form marketing and fundraising committees. Invite families to join/ volunteer in marketing and fundraising efforts/committees
 - Need to finalize the profile on mngive.org.
 - Afterschool program has been successful and if enrollment stays consistent we can expect up to \$10,000 profit.
 - Check with the private sector for sponsorship. Major business help through donations.
 - Valley fair gives donations to organizations that send volunteers to Valley Scare.

- Budget – CSP Grant movement of funds, COVID funds
 - Budget has been updated since the summer by our business manager, Josh Mahlen. It has been sent electronically to all board members.
 - Next board meeting vote on the updated budget.
 - We are in the 1st implementation year of the CSP Grant. There were approximately \$27,000 of remaining funds from the pre-operational year of the CSP Grant. Many of these funds were not spent due to COVID. In-person Professional Development was cancelled, travel and transportation were modified, certain items could not be ordered, student numbers changed and a reevaluation of funds was required. The funds from the operational year will be transferred to the implementation year of the CSP grant.
 - A special Covid grant was awarded to the school. \$6500 are to spend before December 31st on cleaning supplies and chromebooks in case of distance learning.

Motion to close: Anne Adabra

Seconded: Marie Anne Sirot

Voted yes by roll call: Salah Boulakbeche, Yves-Luc Apyl Akpata, Romain
Lorentz, Jean Noel Kouame

Meeting adjourned: 6:58pm

Next Board meeting scheduled 11/19/2020