

# **NOTRE ECOLE**

## **French Immersion STEAM School**

### **1/ Call to order**

location & time : Chalmeau residence, 2921 Raleigh Ave S St louis park

Attendees: Michele Chalmeau, Jean Noel Kouame, Romain Lorentz, Elizabeth Chaigne, Yves Luc Apyl Akpata

Regrets: Philip Barnes, Salah Boulakbeche

### **2/ Acceptance**

*minutes from: 3/3/2019*

Motion: Romain Lorentz

Second by: Jean Noel Kouame

result: PASS

*Agenda of*

Motion: Elizabeth Chaigne

Second by: Romain Lorentz

result: PASS

### **3/ Public Input: none**

### **4/ Directors report:**

- Minutes from 3/3/2019 were read and Romain moved to approve the minutes at 6:40. All approved.

### **5/ Old business**

-FACE Grant: The literacy curriculum, Les Alphas has been ordered from France. Michele will bring them back from France in an extra luggage (\$95) to reduce shipping costs, which would otherwise be a couple hundred. GB+ leveled readers and assessment are in the process of being ordered from Canada. We are waiting to hear back from the vendor.

-Curriculum concentration will depend on funding but will be focused on Kindergarten and 1<sup>st</sup> grade materials for the present.

-Bootcamps: Jerome attended the last two MDE bootcamps. They discussed lease aid, laws, and how to fill out different forms. Jerome will do the bootcamps in the fall.

- The school has received it's LEA number this week.

- The CSP grant was submitted. More help is needed in marketing and parent outreach

sections. Romain is going to ask his students for grant help. Michele has submitted applications for grants such as Dollar General and Mazda. Anne is Helping Michele with writing the Grant for the Bush Foundation and Jean Noel is looking at the budget. Elizabeth will also help review and search for grants. Michele will send Elizabeth grant information. We did not get the Grant for Bremer Otto Trust. We need to search for and apply to as many grants as possible in order to secure the schools opening in 2020.

- Jean Noel recommends registering with the MN Non-profit Council. There is a list of grants and deadlines on their website.

- Building update: Mike Murphy found a building at 1503 Boyce St, in Hopkins, that would potentially meet the needs of our school and Jerome visited the building with Stephane Cattelin. The following week, Michele and Salah visited the building. The building is a good building to start the school. It is a school building that is owned by the Catholic church next door. Currently Agamim Academy, a charter school, is using the building for their school, but they are relocating in June to Edina due to high enrollment numbers and not enough space. They currently have 305 students, and are projected to have 350 students next year. The school is an older building, will need some painting refreshed but it has what we need. It has 10 classrooms, a gym, a cafeteria, an office, several other rooms that can have multiple uses, and a small playground outside. It is located in a good neighborhood. Mike is in negotiation with their agent for the building, for the school year 2020/21. The building will be able to hold our school for at least 3 years maybe four.

- Funds are necessary to be able to open in the fall of 2020. Help is needed in researching and

finding grants that we can apply to. Everyone needs to help find grant opportunities, apply, and review grant applications. Board will meet in August to discuss timelines, next steps, and work groups in order to raise the funds to open in 2020.

- Yves Luc is willing to do some curriculum work this summer. Priority is focusing on Kindergarten and 1<sup>st</sup> grade curriculum. If we receive more funding we can increase the grade levels in which the curriculum is purchased.

- Yves Luc is part of several Francophone groups in the twin cities and can introduce our team to them to continue to make people aware of our school's programming.

## **6/ New business**

*Set next meeting time: NOT*

*Motion to adjourn*

*President called for a vote to adjourn. Meeting adjourned on 5/31/2019 at 7:25 pm*