

NOTRE ECOLE

Board meeting minutes: November 16th, 2023

Meeting was called to order at 6:08pm by Romain Lorentz.

Board Members, present: Romain Lorentz, Cheryl Field, Vanessa Hendrikson (ex-officio), Jean-Christophe Ricaud, Jean-Noël Kouame, Martine Laroche, Mamady Konneh, Erica Barnes, Rashid Massie Jr.

Board member absent: Michele Chalmeau (ex-officio)

Announcements:

-Renee Angell resigned from the board.

-Give to the Max Day: Suggestion that each board member make a donation to the school for GTM23

-The school received a grant from the Consulat in Chicago (\$750) to purchase french materials.

Approval of the minutes of October, 26, 2023 board meeting:

Motion to approve: Romain Lorentz

Second: Mamady Konneh

Abstain: Erica Barnes, Cheryl Field, Rashid Massie Jr.

October minutes were approved.

FY 23 Audit presentation

Board members watched the Audit presentation provided by Abdo.

The audit looks good and the board will follow recommendation:

- a detailed budget for food and community fund will be added.

-Board will make sure that all financial decisions are well documented in the minutes and approved by the board.

Committee reports (Marketing, Development, and Finance)

Marketing: Erica Barnes joined the PTO meeting on Monday 11/13. She will work with parents who will volunteer to design flyers and share them with daycares around. Erica will contact parents to see if they want to be part of the marketing committee and will reach Saint Thomas University to recruit an intern to help with marketing.

Development: new yard signs will be designed to help with the school development.

Finance: Jean Noel Kouame is reporting that the process for line of credit started.

New business

None

Motion to adjourn

Moved to approve motion to adjourn: Romain Lorentz

Second: Jean-Christophe Ricaud

Roll call: All in favor.

Meeting adjourned at 6:50pm.