

NOTRE ECOLE

Board meeting minutes: September 28, 2023

Meeting was called to order at 6:11 pm by Romain Lorentz.

Board Members, present: Romain Lorentz, Vanessa Hendrikson (ex-officio), Michele Chalmeau (ex-officio), Jean-Christophe Ricaud, Cherry Field, Jean-Noël Kouame, Erica Barnes

Board member, absent: Rashid Massie Jr.

Announcements:

Rashid Massie won't be able to attend for the 3 next meetings because of work conflicts. The board will need to vote on he should be removed or not.

Approval of the minutes of May 18, 2023 board meeting:

Motion to approve: Jean Noel Kouame

Second: Cheryl Field

Roll call: All in favor.

May minutes were approved.

Board elections

Board election are going on until Sept 29 at 11:59pm.

Board president reminds members that they need to complete board member's training each year.

President suggests to change the process to get board members and the need to have a slate of candidates before summer so board can approve the candidates. An election committee should be put in place.

Revision of policies

The annual policies have been revised and submitted to the Board ahead of the meeting.

- Family and Medical Leave
- Emergency Management
- Bullying Prevention and Response
- Student Sex Nondiscrimination
- Student Discipline
- Sexual, Religious and Racial Harassment and Violence
- School District System Accountability
- Mandated reporting of Maltreatment of Vulnerable Adults
- Mandated reporting of Child Neglect or Physical or Sexual Abuse

- Internet Acceptable Use and Safety Policy

Motion to approve: Cheryl Field

Second: Romain Lorentz

Roll call: All in favor.

All policies were approved.

FY23 IQS Annual Review

Michele Chalmeau presented the FY23 IQS Annual Review with the school's strengths and opportunities to improve. There was positive feedback on this report.

School leaders will continue working on an action plan with IQS to improve things as recommended in the report.

Renewal with authorizer: IQS

The co-coordinators want the board members to be aware that they are working on the renewal with the school's authorizer IQS.

State of the District Annual Report

Michele Chalmeau presented the 2022-2023 annual report introducing academic performance, attendance, retention, finances, staffing and plans for the future.

School attendance: 93.8%, 42 students enrolled in 2022-2023, 71% of the teachers are experienced (3 years of teaching or more)

Students' demographics: White 60%, Black 24%, two or more races: 12%. Students of Hispanic ethnicity account for 5% of the total population.

Breaking down the budget: 57% of the budget goes to salaries and benefits, 18% to Special Education, 16% to the building and utilities, 8% to Purchase Service and 1% to Equipment.

Strategic Plan

The strategic plan is presented to the board with its different goals.

With students arriving in upper grade level with no french, school leaders brought to the board the change of wording in the goals 'progress by moving, up at least one grade level per year in FLA''

New Hires

Adrienne Miller declined the position as Music teacher. Steve Perkins was hired as her replacement.

The vote was conducted via email on 9/30/20203.

Motion to approve: Romain Lorentz

Second: Cheryl Field

In favor: Erica Barnes, Jean-Christophe Ricaud
Motion to hire Steve Perkins approved

Grants: FACE, Recycling

The school received a \$5,000 grant with the French Embassy in Washington, DC for books, professional development and subscriptions for educational magazines and websites.

The school also has been approved for a \$2,000 grant with Hennepin County to support recycling and composting at school.

No update yet on the Label France Education the school applied for.

Committee reports (Marketing, Development, and Finance)

The Financial Committee will reach out to the business manager. They will also open a credit line for the school in the next few weeks.

New Business

A new lease will be signed with the church. The board will talk about it at the next meeting.

Motion to adjourn

Moved to approve motion to adjourn: Romain Lorentz

Second: Jean Noel

Roll call: All in favor.

Meeting adjourned at 7:20pm.