

NOTRE ECOLE

Board meeting minutes, May 26, 2022

Meeting called to order at 6:13pm

Board Members, present: Romain Lorentz, Vanessa Hendrikson (ex-officio), , Jean-Noël Kouame, Myriam Daumal, Alyssa Anderson, Jean-Christophe Ricaud, Erica Barnes
Board members, absent: Salah Boulakbeche, Cherry Field

Approval of the minutes of April 28th's board meeting:

Motion to approve: Alyssa Anderson

Second: Myriam Daumal

Roll call: All in favor.

Motion passed unanimously.

Parents survey results:

A survey was sent late April to students, parents, and staff. Participation rate was of 69%, which is satisfactory.

Parents suggested tightening ties in the community. The school will look into community opportunities nearby to develop such relationships.

Kermesse:

The event is organized along with the PTO. The event is open to prospecting families and the public in general. Volunteers are much needed and appreciated!

Vote for teacher hire:

Marion Fages' application for a part time position as a physical education teacher is reviewed.

Motion to hire Marion Fages: Erica Barnes

Second: Jean-Christophe Ricaud

Abstention: Jean-Noël Kouame

Roll call: Majority in favor.

Motion passed.

Employee's handbook:

A few adjustments were made to clarify the rules for paid personal days.

Motion to approve the updated employee's handbook: Romain Lorentz

Second: Alyssa Anderson

Roll call: Majority in favor.

Motion is approved.

Board elections discussion/ Succession Plan discussion

Will be discussed in September.

Committee discussion:

We need three committees: marketing, fund raising and nominating. These should be discussed and created in September.

Co-coordinators' annual review process discussion:

The Board will reach out to IQS for guidance for an annual evaluation of the co-coordinators, for best practice purposes.

Vote for Board recess:

The Board will be on recess until the start of the new school year, in September.

Motion to approve: Jean-Noël Kouame.

Second: Alyssa Anderson

Roll call: All in favor.

Motion passed unanimously.

Hire of Kevin Bernat:

The motion to approve the hire of Kevin Bernat was made on May 15th, 2022 via email, and the hire was approved.

Adjournment:

Moved to approve motion to adjourn: Romain Lorentz

Second: Myriam Daumal

Roll call: All in favor.

Meeting adjourned at 7:11pm.