

Board Meeting Minutes

April 28th 2022

Board members' attendance:

Present: Romain Lorentz, Erica Barnes, Jean-Christophe Ricaud, Jean-Noël Kouame , Cheryl Field, Alyssa Anderson, Michele Chalmeau (ex-officio), Vanessa Hendrikson (ex-officio)

Regrets: Salah Boulakbeche, Myriam Daumal

This meeting was attended in person, at Notre Ecole.
Meeting was called to order at 6:07pm.

Approval of March 17th meeting's minutes:

Motion to approve: Cheryl Field, Alyssa Anderson seconded, approved unanimously.

Vote for spending approval for Cufay book order and Science Kits

The school wants to purchase French books and Science Kits.

French Books: Motion to approve: Alyssa Anderson, Erica Barnes seconded, approved unanimously.

Science kits: Motion to approve: Erica Barnes, Jean-Christophe Ricaud seconded, approved unanimously.

Fundraising for playground equipment

Between fundraisers and donations, the school is now at \$4,162 for the playground.
The playground will be remodeled during summer.

Events – Film Festival, Science Fair, Kermesse, Golden Valley Library outreach

Last week, a dance party was organized by the PTO with dance and food. It was a great time for families

Science fair: May 6th, students are working on science projects at home and at school, there will be a family challenge.

Kermesse: June 3rd, games, food.....traditional French event. The PTO will help with the organization.

Library: story time, Science team project. The school is sign up for 4 Saturdays. The event was shared on different website but no one came. Reasons: warm weather? time of the event?

Food Service update

2 caters answered to the BID: CKC and Premier Kitchen.

CKC: \$3.60 per meal without milk, they want a minimum of 40 meals which is not possible for the school.

Premier Kitchen: \$3.00 with milk and free delivery

Vote on new staff recommendation

The candidate the school wanted to hire had issues with her visa. The school will keep looking.

Vote on co-coordinators contract renewal

The Board discussed the renewal of the co-coordinators' contracts. No change to the co-coordinators' salary. The Board discussed the administrators' annual review process (goal setting, metrics).

Renewal of Vanessa Hendrikson's contract: Motion to approve: Romain Lorentz, Alyssa Anderson seconded, all approved.

Renewal of Michele Chalmeau's contract: Motion to approve: Alyssa Anderson, Cheryl Field seconded, all approved.

New Business

Discussion of the need to create a succession plan.

Next month, agenda with board election, remind rules of election.

The motion to adjourn the meeting was then made by Jean-Christophe Ricaud. Alyssa Anderson seconded. The motion was approved unanimously.

The meeting was adjourned at 7:15pm.