

Minutes  
NOTRE ECOLE BOARD MEETING

2/18/2021

6:00pm

Meeting Called to Order at 6:07pm

Due to the COVID-19 pandemic and the governor's stay at home order, and in person meeting is not practical or prudent. Board members met via Google Hangout, Thursday, February 18th, at 6:00pm.

Welcome Board Members.

Attendance:

Romain Lorentz, Salah Boulakbeche, Michele Chalmeau (ex-officio),  
Yves-Luc Apyl Akpata, Marie-Anne Sirot, Myriam Daumal Anne Adabra

Board members not present: Jean Noel Kouame

Approval of Minutes from last meeting

*minutes from: 01/21/2021*

Motioned by: Myriam Daumal

Seconded by: Anne Adabra

Roll call: All in favor

Business:

- Enrollment update
  - 34 Kindergarers that have applied for next year
  - two 1<sup>st</sup> graders, one 2<sup>nd</sup> grader
  - tomorrow 2/19/2021, is the application deadline, probably no need for lottery.
  - It is likely we will hit our enrollment for target of 40 kindergarten students for fall 2021.
  - Enrollment notifications and mail packages will be send next week.
  
- IQS (Authorizer) Mid year report
  - Many areas of positive performance:
    - School mission is evident
    - Being able to maintain in-person learning
    - Implementation of JUMP Math and La Planete des Alphas - Frequent staff communication and professional learning through collaboration.
    - Strong board and with practices and policies in order.
    - Strong student attendance
    - Establishing benchmarks for performance indicators
    - Finances appear to be well-managed

- Overall school is operating at or above expected standards except transportation (COVID related issue).
- organized leadership and board.
  
- Opportunities for improvement:
  - Despite space limitations, find more ways to integrate STEAM and prioritize professional development in STEAM.
  - Work on creating aggregate data to report on student performance in math and reading.
  - Arrange transportation with residential district.
  
- This year Notre Ecole is creating baseline data that will allow the school to create a Plan and objectives for next school year 2021-22. There is currently no MCA data as Notre Ecole does not have 3<sup>rd</sup> grade students.
- Coordinators will work on professional development in STEAM for staff. Notre Ecole prefers in person professional development.
  
- Student Intern – Macalester College
  - 1<sup>st</sup> intern and it has been a very positive experience so far
  - opening a path to attract more students from Macalester College, for internship or jobs.
  - Intern will be us until to end of school year, 2/3 times a week, up to 75 hours.
  
- Transportation
  - Notification deadline – March 1<sup>st</sup>
  - Attempts have been made to contact Robbinsdale district with no answer so far. Will keep attempting.
  - See discussion above in IQS mid year report.
  
- Auction – furniture
  - Last week Life Church, in Bloomington, was liquidating school material and furniture.
  - The school acquired approximately \$1000 worth of materials (folding tables, computer tables, whiteboard, shelves, chairs...).
  - A truck was rented to bring the furniture to storage.
  
- Fundraising event
  - A Yu-Gi-Oh! Tournament was organized in the school's gym by teaming up with a local store which was looking for tax write-offs.
  - MDH and CDC COVID guidelines were followed.
  - Registration fees were donated to the school, along with food sales.
  - \$1022 were raised.
  - Possibility for future events.

- Parent support is needed for continuous fundraising. The PTO is currently being formed.
- Building search
  - 1111 Douglas Drive N has been our main lead.
  - A potential investor is analyzing the situation and possibility of making an offer.
  - If there is an offer, it will be a mix of cash + certificate of donation which can be used for a tax write off.
  - Situation will be decided by end of the week if there will be an offer or not.
  - If there is no offer or deal falls through we will hire an commercial real estate agent.

Adjournment:

Motion to adjourn: Romain Lorentz

Seconded: Yves-Luc Apyl Akpata

Roll call: All in favor.

Meeting adjourned 6:37pm