

Minutes
NOTRE ECOLE BOARD MEETING

01/21/2020
6:00pm

Meeting Called to Order at 6:04pm

Due to the COVID-19 pandemic and the governor's stay at home order, and in person meeting is not practical or prudent. Board members met via Google Hangout, Thursday, January 21th, at 6:00pm.

Welcome Board Members.

Attendance:

Romain Lorentz, Salah Boulakbeche, Michele Chalmeau (ex-officio), Anne Adabra, Jean Noel Kouame

Board members not present: Myriam Daumal, Marie-Anne Sirot, Yves-Luc Apyl Akpata

Approval of Minutes from last meeting

minutes from: 12/17/2020

Motioned by: Jean Noel Kouame

Seconded by: Romain Lorentz

Roll call: all in favor

minutes approved

Business:

- Enrollment update
 - 30 students have applied for the 2020-2021, (28 K and 1-1st, 1-2nd).
 - The school continues to have school tours regularly.
 - Application window closes Feb 19th.

- Budget and hiring.
 - School business manager Josh Mahlen, created a preliminary budget for 70 ADM. Tentative positions to add for next year: Administrative assistant 0.5 FTE., music teacher 0.25 FTE., 2 classroom teachers.

- Building search
 - Deadline of March 1, to confirm the school's location for the 2021-2022 school

year. This is due to having to report transportation to the district in which we are located by that date.

- Currently we can stay one more year in the Oak Grove church for the 2021-2022 school year.
 - We need to find a building for the 2022-2023 school year .
 - The JCC building in St. Louis Park, is for lease. A nice building but a very high asking price, no cafeteria, and no common space as part of the lease. Not a option for the moment.
 - An office building located on Douglas Drive is for SALE, with a MU-N zoning allowing the building to be turned to a school. Need investors to buy the building and turn it to a school. Price tag for the moment around \$10M, big investment. 60K sqf. Building. Difficult to secure but an option to dig into.
- Marketing
 - Google and Facebook ads are up and running. Budget fixed at \$5 a day for the moment, no need to increase until the end of the enrollment period (feb 19th).
 - Public benches are booked for 4 months (May - August). Need to get in touch to secure desired locations.

Adjournment :

Motion: Anne Adabra

Second: Jean Noel Kouame

Roll call: all in favor

Meeting Adjourned at 6:59pm.